



CURRICULUM VITAE
DAN GREATLEY
BSc, MRICS

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BRIEF SUMMARY

Dan has over twenty-five years of experience as a cost consultant, of which, in the last eleven years have broadened to Project Management, a Contract Administrator and a Cost Consultant. He has a broad experience of residential, infrastructure, hotels, offices, manufacturing, and motor racing schemes.

He is a member of the Royal Institution of Chartered Surveyors.

Dan has a good practical knowledge of construction techniques gained from his earlier experience working for sub-contractors, contractors and in an in-house construction management team for a residential developer.

This wide experience within the industry allows Dan to be equally comfortable with dealing with site operatives, contractors, clients, end purchasers, funding banks, providing robust practical and cost effective solutions within the team and adding value for the client.

SPECIALISATIONS

- Extensive Project Management and Contract Administration skills.
- High claims avoidance and resolution skills.
- Managing a range of contracts through effective Project Management from the tender stage through to closing out the final account.
- Commercial management skills linking budget considerations to programme and contract period.
- Extensive knowledge of different forms of contract, both standard forms and bespoke.
- Experienced in different forms of procurement and procurement strategies.
- Strong people management skills utilised in communicating with all personal involved in building projects. Motivating people/teams to work together in one direction.
- Extensive practical construction industry knowledge with excellent problem solving skills.
- Management and resolution of contract claims.

HIGHLIGHTS AND RECENT EXPERIENCE

Dan has recently acted as a Cost Manager, Contract Administrator and Project Manager on the following residential projects:

- 15,500ft² terraced single luxurious residence refurbishment, alteration and extension, including a basement;
- 14,200ft² terraced single luxurious residence refurbishment, alteration and extension, including a basement;
- 21,700ft² single terraced luxurious residence refurbishment of a grade II* listed building and mews as a speculative development, including the construction of a basement;
- 17,500ft² single luxurious residence, new build speculative development;
- 27,500ft² two detached luxurious residences, new build speculative development; and

- 7,500ft² single luxurious residence, town house with double basement.

Dan acted as Project Manager and Employer's Representative on the following recent infrastructure projects:-

- Construction of bypass on a greenfield site, including a new bridge, S278 works and utility diversions; and,
- New build Robert Adam Architects scheme development of 50 residential, retail and commercial units and associated infrastructure roads, utilities, drainage, balancing ponds and S278.

Dan acted as Project Manager and Employer's Representative on a recent hotel scheme as follows:-

- Construction of model suites and basement on Admiralty Arch, a Grade I* listed building for a 5* hotel in central London.

Dan has acted as a Cost Manager, Employer's Agent and Project Manager on the following office and warehouses:-

- 100,000ft² and multi storey car park head offices for AMS; and
- Numerous start-up offices and manufacturing units at the Silverstone technology park.

Dan acted as Cost Manager on the following automotive / aviation facilities:-

- Cost management for master planning the Silverstone technology park and enabling works packages of roads, drainage and utilities; and
- Cost management for Silverstone pit buildings and grandstands.

EDUCATION AND PROFESSIONAL MEMBERSHIPS

- Degree in Quantity Surveying, BSc(Hons).
- Member of the Royal Institution of Chartered Surveyors.

CAREER SUMMARY

April 2019 to present	Somerset Consult – Senior Consultant.
May 2017 to April 2019	Blueprint Construction Consultants – Director, Project Manager, Cost Consultant Contract Administrator/Employer's Agent.
April 2011 to April 2017	Norman Rourke Pryme – Associate Director, Project Manager, Cost Consultant Contract Administrator/Employer's Agent.
November 2002 to April 2011	Gleeds - Associate Director, Project Manager, Cost Consultant Contract Administrator/Employer's Agent.
October 2000 to November 2002	Metropolis - Cost Manager for in-house Construction Management team.
May 1997 to September 2000	William Blake Associates - Quantity Surveyor.
October 1991 to December 1992	Ellis Bros Ltd – Quantity Surveyor.
September 1987 to September 1991	William Ellis Ltd – Quantity Surveyor.

EXPERIENCE OF CONTRACTS

Dan has extensive experience and knowledge of the following contracts:

- All JCT standard forms (including sub-contracts);
 - Various bespoke conditions of contract;
 - Various bespoke forms of contracts;
 - Standard forms of Collateral Warranties, Bonds and Consultant Agreements; and
 - Bespoke Collateral Warranties, Bonds and Consultant Agreements.
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REFERENCES

These can be provided on request.
